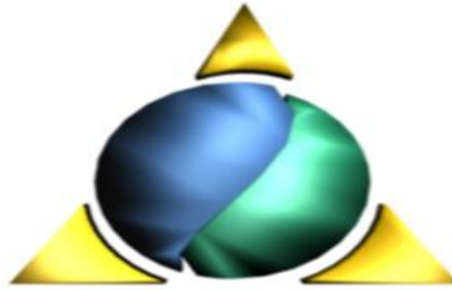


SEKHUKHUNE TVET COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER

ADVERTISEMENT

The Sekhukhune TVET College hereby invites service providers to quote for the following item/s.

SPECIFICATION: SERVICE PROVIDER TO PROVIDE ENTREPRENEURSHIP AND FINANCIAL SKILLS PROGRAMME FOR ENTREPRETENEURS AND FACILITATE FINANCIAL TRAINING FOR 50 SMMES BENEFICIARIES FOR A PERIOD OF 06 MONTHS. TWO SESSIONS A MONTH.

Line	Item Description
1.	Assess and profile 50 beneficiaries financial training needs for their businesses 30% start-ups and 70% existing business from rural areas.
2.	Conduct Capacity Building Interventions – Technical improvements, entrepreneurship and business management training (Facilitation, Training material and Issue competency certificates at the end of the programme. Assessments and presentations), aligned to the following unit standards. <ul style="list-style-type: none">• 114600 Apply innovative thinking to the development of a small business.• 263514 Demonstrate an understanding of the function of the market mechanisms in a new venture.• 263474 Manage finances of a new venture.• 119666 Determine financial requirements of a new venture.• 119673 Identify and demonstrate entrepreneurial ideas and opportunities.• 117156 Interpret basic financial statements• 59409 Agricultural Extension
3.	Provide business Incubation incentives and Interventions which includes X18 Mentorship contact sessions with industry experts to mentor the SMMEs.
4.	The duration of the programme will be (06) months. Two sessions a month
5.	The quotation must cover <ul style="list-style-type: none">• Methodology.• Implementation plan (virtual and on side training)

	<ul style="list-style-type: none"> Financial proposal(Including Providing and facilitating the programme, providing training materials, project management
6.	<p>The following documents must be attached for functionality</p> <ul style="list-style-type: none"> Curriculum Vitae of lead Facilitator <ul style="list-style-type: none"> Certified copies of qualifications (not older than 6 months) Certified ID copy (not older than 6 months) Professional bodies proof of registration/practice number.
7.	<p>The provider must have experience at least 3 projects in implementing similar projects with traceable record. Details of contactable reference/s to confirm previous experience must be submitted.</p>

The following conditions shall apply:

SUBMISSION OF DOCUMENTS:

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- Emailed quotations can be send to magolot@sektvetcol.co.za**
- Closing date for submissions will be **26 JUNE 2024 at 11H00.**

COMPULSORY MANDATORY DOCUMENTS:

- CIPC of Company registration certificate (CK) issued within 1 year of closing date / latest CIPC annual returns.
- Confirmation of physical address of the bidder or municipal bill/ Lease agreement.
- SBD 4 and SBD 8 forms obtainable on the College website.
- Valid CSD Report
- Business Profile (clearly indicating key offerings and number of years in operation).
- (NB: non-compliance with the above will result in automatic disqualification).
- Valid accreditation certificates**

GENERAL CONDITIONS:

- This request for proposal does not serve as a quotation template, therefore an official quotation must be in company letterhead.
- Quoted prices must be valid for at least a period of thirty (30) days.
- Suppliers must be in a position to deliver within fifteen (15) days upon receipt of an official purchase order as failure to do so will result to cancellation of the order with immediate effect.
- For verification of goods, a sample will be requested upon issuing of an official order.
- There will be no public opening of quotations.

For further enquiries, please use the following contact details:

- | | | |
|--------------|-----------------------------------|------------------------|
| • Sibande TD | Procurement Officer(013) 269 0278 | Administrative Queries |
| • Magolo MT | Procurement Office (013) 269 0278 | Administrative Queries |

**PRINCIPAL
TJ KEKANA**