

SEKHUKHUNE TVET COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER

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The Sekhukhune TVET College hereby invites service providers to quote for the following item/s.

SPECIFICATION: SERVICE PROVIDER OF SKILLS DEVELOPMENT PROVIDER (SDP) TO TRAIN AND OFFER DIESEL MECHANIC NQF LEVEL 4 LEARNERSHIP PROGRAMME AND TRADE TESTING TO 28 PARTICIPANTS FOR COLLEGE.

Line	Item Description
1.	Request for a service provider to facilitate and manage training on Diesel Mechanic NQF level 4 learnership programme. Number of Learners: 28 Number of credits: 540 SAQA ID: 94020
2.	Training will take place at the SDPs Venue / Premises which should be accredited. The duration of the program is one (01) month / 4 weeks
3.	The quotation must cover. <ul style="list-style-type: none">• Methodology, Implementation plan with clear timelessness and activities; Career guidance and management, learner agreement registration and contracting, general or vocational or fundamental knowledge learning, occupational knowledge and practical learning and learning, trade testing and recognition of prior learning and assurance and certification.• Financial Proposal (Gap analysis and diagnostic report, Gap closure, Trade preparation. Trade test booking (application and serial number) Trade testing (3 attempts), Certificate (Feedback report and Red Seal), Accredited OHS training (US ID, 9964, Level 2 and 3 Credits), close – out report, facilitation, assessment, consumables, Equipment, internal moderation, mentorship and monitoring.
4.	The Following documents must be attached for functionality. <ul style="list-style-type: none">• Curriculum Vitae of practitioner/s accompanied by:<ul style="list-style-type: none">- Certified copies of qualifications (not older than 6 months)- Certified ID copy (not older than 6 Months)- Proof of availability of workplace.
5.	The provider must have experience at least 3 projects in implementing similar projects with traceable record. Details of contactable reference/s to confirm previous experience must be submitted.

	<p>Conditions:</p> <p>Trade testing will take place at an accredited trade test centre, and the service provider is expected to make all required consumables available.</p> <p>The college has provided learner with toolboxes and PPE, which they will bring along for the trade testing, but the learners should have full access to tools and equipment at the workshops.</p> <p>The college should be given access to the service provider premises to verify that the trade test center is indeed accredited and meets all necessary standards and regulations.</p>
	<p>NB: Financial proposals must not include stipends</p>

The following conditions shall apply:

SUBMISSION OF DOCUMENTS:

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- Email to magolot@sektvetcol.co.za
- Closing date for submissions will be **03 July 2024 at 11H00**.

COMPULSORY MANDATORY DOCUMENTS:

- CIPC of Company registration certificate (CK) issued within 1 year of closing date / valid latest CIPC annual return.
- Confirmation of physical address of the bidder or municipal bill/ Lease agreement not older than 6 months.
- SBD 4 and SBD 8 forms obtainable on the College website.
- Valid latest CSD Report not older than 2 months.
- **Valid Accreditation certificates**
- **(NB: Non-Compliance with the above will result in automatic disqualification).**

GENERAL CONDITIONS:

- This request for proposal does not serve as a quotation template, therefore an official quotation must be in company letterhead.
- Quoted prices must be valid for at least a period of thirty (30) days.
- Suppliers must be in a position to deliver within fifteen (15) days upon receipt of an official purchase order as failure to do so will result to cancellation of the order with immediate effect.
- There will be no public opening of quotations.

For further enquiries, please use the following contact details:

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|--------------|---------------------|----------------|------------------------|
| • Sibande TD | Procurement Officer | (013) 269 0278 | Administrative Queries |
| • Magolo MT | Procurement Office | (013) 269 0278 | Administrative Queries |

**PRINCIPAL
TJ KEKANA**