



SEKHUKHUNE TVET COLLEGE

CORPORATE OFFICE

REACHING GOALS TOGETHER

ENQUIRIES: SIBANDE TD

CHIEF PROVISIONING ADMIN CLERK

List of occupational programmes:

Learnerships:

Community Water, Health and Sanitation Promotions NQF Level 2
Public Awareness Promotions, Dread Diseases and HIV/AIDS NQF Level 4
Water & Waste Water Treatment Process Operations NQF Level 2
Mechanical Engineering NQF Level 2
Mechanical Engineering: Fitting and Turning NQF Level 2
Automotive Repairs and Maintenance NQF Level 2
Professional Cookery NQF Level 4
Assistant Chef NQF Level 2
Environmental Practice NQF Level 2
Hair Dressing NQF Level 2
Electrical Engineering NQF Level 2
Electrical Engineering NQF Level 3
Automotive Repair and Maintenance NQF Level 3
Accommodation Services NQF Level 2

Apprenticeships: Theory and Practical Training

Occupational Certificate: Bricklaying
Occupational Certificate: Vehicle Painter (Automobile and Marine Painter)
Occupational Certificate: Boiler Maker
Occupational Certificate: Chef
Occupational Certificate: Fitter and Turner
Occupational Certificate: Welder
Occupational Certificate: Fabrication

Apprenticeships: Trade Testing

Occupational Certificate: Bricklaying
Occupational Certificate: Vehicle Painter (Automobile and Marine Painter)
Occupational Certificate: Boiler Maker
Occupational Certificate: Chef
Occupational Certificate: Fitter and Turner
Occupational Certificate: Welder
Occupational Certificate: Fabrication
Occupational Certificate: Electrician
Occupational Certificate: Diesel Mechanic

SUBMISSION OF DOCUMENTS:

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- **Each programme must be on separate envelopes**
- Closing date for submissions will be **19 November 2020 at 11H00**.

COMPULSORY MANDATORY DOCUMENTS:

- CIPC of Company registration certificate (CK) issued within 1 year of closing date
 - Indicate CSD Supplier Number on the **quotation**
 - Confirmation of physical address of the bidder or municipal bill/ Lease agreement.
 - SBD 4 and SBD 8 forms obtainable on the College website.
 - CSD Report
 - Accreditation certificate
 - Company profile
- **(NB: Non Compliance with the above will result in automatic disqualification).**

1. EVALUATION CRITERIA

This bid shall be evaluated on the basis of functionality as stipulated below.

Functionality will be evaluated by Members of the Bid Evaluation Committee in accordance with the functionality criteria and values illustrated below. The applicable values that will be utilized when scoring each criterion will range from **1 being poor, 3 being good and 5 being excellent**.

Evaluation Criteria	Application	Weights
Capacity	Management team with proven track record of the successful administration in a minimum of 2 occupationally directed training projects (attach detailed CVs) and appropriate physical resources for training and delivering of occupational qualifications <i>I. Management team with proven track record of the successful administration in 1 or none occupationally directed training projects —Poor (1)</i> <i>II. Management team with proven track record of the successful administration in a minimum of 2 occupationally directed training projects —Good (3)</i> <i>III. Management team with proven track record of the successful administration in 3 or more occupationally directed training projects —Excellent (5)</i>	50
	Facilitators, Assessor and Moderators must have experience in the implementation of at least 1 occupationally directed training project. Attach detailed CVs of all facilitators,	

	<p>assessors and moderators, inclusive of certified relevant SETA registration.</p> <p><i>I. No relevant SETA registration & no experience in at least 1 occupationally directed training project —Poor (1)</i></p> <p><i>II. Relevant SETA registration and experience in at least 1 occupationally directed training project —Good (3)</i></p> <p><i>III. Relevant SETA registration and experience in more than 2 occupationally directed training projects — Excellent (5)</i></p>	
Ability / Capability	<p>Company's experience in training and delivering at least 2 occupationally directed training projects.</p> <p>Attach at least 2 Completion certificates /reference letters from contactable corporate or government clients where the bidder has provided similar services. Completion certificate / reference letters must be on the bidders' Client' official letterheads and it must be duly signed and the letter must not be older than three years.</p> <p><i>I. Company's experience in training and delivering 1 occupationally directed training projects —Poor (1)</i></p> <p><i>II. Company's experience in training and delivering 2 occupationally directed training projects —Good (3)</i></p> <p><i>III. Company's experience in training and delivering 3 or more occupationally directed training projects — Excellent (5)</i></p>	50
TOTAL POINTS FOR FUNCTIONALITY MUST ADD UP TO 100		100

REQUIRED EVALUATION DOCUMENTS FOR FUNCTIONALITY AND PRICE:

- B-BBEE status level confirmation from an accredited agency, auditors or accountants.

GENERAL CONDITIONS:

- This request for proposal does not serve as a quotation template, therefore an official quotation must be in company letterhead.
- Quoted prices must be valid for at least a period of thirty (30) days.
- Suppliers must be in a position to deliver within fifteen (15) days upon receipt of an official purchase order as failure to do so will result to cancellation of the order with immediate effect.
- **For verification of goods and services, a sample will be requested upon issuing of an official order.**
- There will be no public opening of quotations.

- Quotations will be evaluated on 80/20 point system. 80 points for price and 20 points for BBBEE rating as per relevant Public Preferential Procurement Framework and Broad Based Black Economic Empowerment legislations.

(NB: More information about application and requirements, please refer to SBD 6.1 for compliance and guidance on how to be accredited or to be verified)

For further enquiries, please use the following contact details:

- Sibande TD Procurement Officer (013) 269 0278 Administrative Queries

PRINCIPAL

TJ KEKANA