

Project No.

SEKHUKHUNE TVET COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER
ADVERTISEMENT

The Sekhukhune TVET College hereby invites service providers to quote for the following item/s.

SPECIFICATION: SUPPLY AND DELIVERY OF STATIONERY FOR THE COLLEGE (24 MONTHS CONTRACT)

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY
1	ANALYSIS BOOK	EACH	1
2	ARCH LEVER FILE A4	EACH	1
6	BOSTIK 100G	EACH	1
7	BULLDOG CLIPS 32MM	EACH	1
8	BULLDOG CLIPS 40MM	EACH	1
9	BULLDOG CLIPS 50MM	EACH	1
10	CALCULATOR 903 - ADDING MACHINE of 12 digit size 1	EACH	1
11	CALCULATORS SCIENTIFIC TRULY (DOMINATOR)	EACH	1
13	CALCULATORS CASIO FX82ES - PLUS	EACH	1
14	CALCULATOR FINANCIAL EL - 738XTB SHARP	EACH	1
15	CHALK WHITE	EACH	1
16	CORRECTION PEN PENTEL FINE POINT POC ZL62-W	EACH	1
19	DVD - R	EACH	1
21	ENVELOPES DLB 110mmX220mm of 250	EACH	1
22	ENVELOPES A4/C4 (324x229mm)of 250 -Brown	EACH	1
23	ERASER LARGE WHITE SLEEVED TR6224	EACH	1
24	EXAMINATION PAD A4 punched	EACH	1
25	EXERCISE BOOK 72 PAGES	EACH	1
26	FILE DIVIDERS 1-10 (A4 Index dividers)	EACH	1
27	FILE DIVIDERS 1-12 (A4 Index dividers)	EACH	1
28	FILE DIVIDERS A - Z (A4 Index dividers)	EACH	1
29	FILE DIVIDERS Jan - Dec (A4 Index dividers)	EACH	1

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30	FILE DIVIDERS - Plain 1-10	EACH	1
31	FILE WRAPPER	EACH	1
36	FILE FASTENER 320 micron	EACH	1
37	FILE DIVIDER 1-5 (A4 Index dividers)	EACH	1
39	FILES Z20	EACH	1
40	FINGER CONE	EACH	1
41	FLIP CHAT PAPER SHEET (of 50)	EACH	1
42	FLIP FILES A4 (of 50)	EACH	1
43	FLIP FILE INDEX – (pack of 20)	EACH	1
44	FLIP FILE A4 (of 10 pockets)	EACH	1
45	FLIP FILE A4 (of 100)	EACH	1
46	FROSTED SHEETS CLEAR (pack of 100)	EACH	1
47	HIGHLIGHTERS (multi colours)	EACH	1
48	INK ENDORSING 30ml - BLUE	EACH	1
49	INK ENDORSING 30ml - BLACK	EACH	1
50	LAMINATING POUCHES A3 of 100 sheets	EACH	1
51	LAMINATING POUCHES A4 (pack of 100)	EACH	1
52	MAP PINS 5mmx17mm	EACH	1
53	MARKER CD/DVD	EACH	1
54	MARKER CARLOCA PENFLEX (pack of 10)	EACH	1
55	MEMORY STICK 8 GIG	EACH	1
56	MEMORY STICK 16 GIG	EACH	1
57	MEMORY STICK 32 GIG	EACH	
58	MESSAGE PAD CUBE REFILL 301- MULTI COLOUR	EACH	1
59	MESSAGE PAD TELEPHONE	EACH	1
60	NOTE BOOK 3 QUIRE(288 pages)	EACH	1
61	PACKAGING TAPE - BUFF	EACH	1
62	PAPER BINDERS 100x644=25mm	EACH	1
63	PAPER CLIPS, SMALL 33MM	EACH	1
64	PAPER CLIPS, MEDIUM 50MM	EACH	1
65	PAPER CLIPS LARGE 78MM	EACH	1
66	PAPER COVER ADHESIVE - MULTI COLOUR DC - FIX	EACH	1
67	PEN CLIC - RED (PACK OF 60)	EACH	1
68	PENS CLIC - BLACK (pack of 60)	EACH	1
69	PEN CLIC - GREEN (pack of 60)	EACH	1
70	PENCIL CLUTCH -12 in box	EACH	1
71	PENS CLIC BLUE (pack of 60)	EACH	1
72	PENCIL PACK OF 12	EACH	1
73	PERMANENT MARKERS	EACH	1
74	POCKET FILES SLEEVES(pack of 100)	EACH	1
75	PRITT GLUE STICK 43G	EACH	1
76	PUNCHER DP800 -Heavy duty punch of 160 sheets	EACH	1
77	PUNCHER 2 HOLE KANGANROO DP720 MED	EACH	1

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78	RUBBER BANDS CROXLEY - 100G #38	EACH	1
79	RUBBER BAND #44	EACH	1
80	RULER 30cm CLEAR TREE	EACH	1
81	SCISSOR	EACH	1
82	SELLOTAPE PACKAGING TAPE 48mmx50m - Clear	EACH	1
83	SELLOTAPE 12mm x 33m (Clear)	EACH	1
84	SHARPENER METAL - SINGLE	EACH	1
85	SHARPENER WITH TWO HOLES	EACH	1
86	SLIDE BINDER 12mm	EACH	1
87	STAPLES 26/6 NO56 OF 5000 PCS	EACH	1
88	STAPLER STEEL HEAVY DUTY -160 SHEETS	EACH	1
89	STAPLES PIN REMOVER	EACH	1
90	STAPLER - STANDARD M800 full strip metal(variety c	EACH	1
91	STAPLER - Full Plier (T9)	EACH	1
92	STAPLES 66/6 - of 5000 (heavy duty)23/10	EACH	1
93	STAPLE REMOVER HEAVY DUTY- SR300	EACH	1
94	STAMP PAD INK 25ml (red)	EACH	1
95	STAMP OFFICE CLASSIC LINE DATER 2660	EACH	1
96	STAMP OFFICE MINI INFO DATER S120/WD	EACH	1
97	STAPLER- PAPERPRO QUANTUM: one finger stapling	EACH	1
98	STAPLES 26/6 NO56 OF 5000	EACH	1
99	STAMP OFFICE EXPERT LINE 3960	EACH	1
100	STAMP PRINTER 20	EACH	1
101	STAMP NUMBERED	EACH	1
102	STAMP REXEL NUMBERING MACHINE (AUTOMATIC)	EACH	1
103	STICK NOTE SELF ADHESIVE 73 x73mm	EACH	1
104	SUSPENSION FILES (foolscap) - of 25	EACH	1
105	TOKAI BOARD(Green) of 100	EACH	1
106	TOKAI BOARD(white) of 100	EACH	1
107	TOKAI BOARDS(sky blue) of 100	EACH	1
108	TOKAIBOARD (yellow) of 100	EACH	1
109	TOKAIBOARD (mustard) of 100	EACH	1
110	TOWER COLOUR CODE 19mm – multi-colour	EACH	1
111	TRANSPARENT POST IT NOTES -pack of 32	EACH	1
112	WHITE BOARD MARKER (multi colours) – PENTEL MAXIFL	EACH	1
113	WHITE BOARD CLEANER 250ml	EACH	1

The following conditions shall apply:**SUBMISSION OF DOCUMENTS:**

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- No E-mailed quotations will be accepted
- Closing date for submissions will be **12 JULY 2021 at 11H00.**

