

Project No.

SEKHUKHUNE COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER

DATABASE INVITATION – REQUEST FOR PROPOSAL

Appointment of principal agents for the provision of professional services for consulting services on maintenance and infrastructure projects for a period of three years

1. BACKGROUND

Sekhukhune TVET College is looking for three (3) experienced professional service providers to submit proposals for assisting the College in Infrastructure projects for a period of three years on an as and when required basis. The College has three (3) campuses namely; CS Barlow, Apel and CN Phatudi campus. Issues have been raised regarding the current facilities and infrastructure and to this end, it has been decided that a full development plan is required and should form part of the Scope of Works. The College requires appropriate specialist skills qualified in Architecture and Engineering services (Architects and Engineers – Civil, Structural, Electrical and Mechanical).

ENQUIRIES

All communication and attempts to solicit information of any kind relative to this RFP should be channelled **in writing** as follows:

- All SCM enquiries must be directed to Ms. MKM Maluleke on Malulekes@sektvetcol.co.za during office hours between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- All technical enquiries must be directed to Mr Sibusiso Lubisi on Lubisis@sektvetcol.co.za during office hours between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.

Enquiries in relation to this RFP will not be responded to after **11h00 on 16th of September 2021**. **All responses to enquiries will be published on the College website on or before the 16th of September 2021. No enquiries will be responded to individually.**

Sekhukhune TVET College may respond to any enquiry in its absolute discretion and the bidder acknowledges that it will have no claim against the College on the basis that its bid was disadvantaged by lack of information, or inability to resolve ambiguities.

2. BID VALIDITY PERIOD

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Responses to this RFP received from bidders will be valid for a period of 30 days counted from the bid closing date.

3. QUALIFICATION CRITERIA

The bids will be evaluated in the following two (2) stages:

STAGE 1: PRE-QUALIFICATION

Failure of the Bidder to submit the following will result in immediate disqualification:

(i) Copy of valid Professional Indemnity Certificate with fifteen million rand (R15 000 000.00) per occasion for public liability insurance, and;

(ii) Valid and Original or Certified B-BBEE Status level 1-4 verification Certificate.

Failure to submit the above-mentioned documents will lead to automatic disqualification

STAGE 2: FUNCTIONALITY

CATEGORY	FUNCTIONALITY	POINTS ALLOCATION
I	Experience of the Bidder in previous works completed (Company)	30
II	Methodology	40
III	Key Personnel Experience and qualifications (Directors)	30
TOTAL POINTS		100

Note: The minimum qualifying score for functionality is 70 points. All bids that fail to achieve the minimum qualifying score on functionality shall not be considered for further evaluation.

THE PROPOSAL MUST INCLUDE THE FOLLOWING ATTACHMENTS

SCHEDULE 1

- SBD 2 Tax Clearance Certificate
- SBD 4 Declaration of Interest
- SBD 5 Declaration for Procurement above R10 Million (All applicable taxes included)
- SBD 6.1 Preference Points Claim Form in Terms of the Preferential Procurement Regulations 2017
- SBD 7.2 Contract Form – Rendering of Services
- SBD 8 Declaration of Tenderer's Past Supply Chain Management Practices
- SBD 9 Certificate of Independent Tender Determination

SCHEDULE 2

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- Original and valid SARS Tax Compliance Status Pin;
- Originally certified copies of bidder's CIPC company registration documents listing all members with percentages, in case of a CC (must be renewed within the previous 6 months).
- Originally certified copy of ID document for the Company Representative/s or Directors
- Recent CSD Report
- Proof of bank account
- Latest Annual Financial Statements
- Valid B-BBEE verification certificate (Certified by a SANAS Accredited agency) indicating the contribution level of the bidding entity. An Exempted Micro Enterprises (EME) with an annual turnover less than R10 million, is only required to obtain a sworn affidavit confirming the annual total revenue and level of black ownership. An EME that has at least 75% black beneficiaries qualifies for elevation to "Level One Contributor" and an EME that has at least 51% black beneficiaries qualifies for elevation to "Level Two Contributor". Any misrepresentation in terms of the declaration constitutes a criminal offence as set out in the B-BBEE Act as amended.
- Certificate of Authority of Signatory

Non-submission or completion of any of the above mentioned documents will render your bid invalid and will be disqualified from further evaluation

Proposals should be clearly marked with the relevant project description.
The sealed envelope must be placed in the bid box at the Main Reception area of the College Central office (CS Barlow Campus) Stand 676, Private Bag X8660, Motetema-A, Groblersdal, 0470

CLOSING DATE: 16 SEPTEMBER 2021
CLOSING TIME: 11H00

LATE SUBMISSION OF PROPOSALS WILL NOT BE CONSIDERED.

KEKANA TJ
PRINCIPAL