

SEKHUKHUNE TVET COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER
ADVERTISEMENT

The Sekhukhune TVET College hereby invites service providers to quote for the following item/s.

SPECIFICATION: SUPPLY AND DELIVERY OF STATIONERY FOR THE COLLEGE (24 MONTHS)

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY
1.	PHOTOCOPYING PAPERS A4	EACH	1
2.	PHOTOCOPYING PAPERS A3	EACH	1
3.	COLOURED PAPER- GREEN A4	EACH	1
4.	COLOURED PAPER -YELLOW A4	EACH	1
5..	COLOURED PAPER- SKY BLUE A4	EACH	1
6.	COLOURED PAPER- PINK A4	EACH	1
7.	COLOURED PAPER- BEIGE A5	EACH	1

The following conditions shall apply:

SUBMISSION OF DOCUMENTS:

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- No E-mailed quotations will be accepted
- Closing date for submissions will be **29 November 2021 at 11H00.**

COMPULSORY MANDATORY DOCUMENTS:

- CIPC of Company registration certificate (CK) issued within 1 year of closing date
- Indicate CSD Supplier Number on the **quotation**
- Confirmation of physical address of the bidder or municipal bill/ Lease agreement.
- SBD 4 and SBD 8 forms obtainable on the College website.
- CSD Report
- Company profile

Project No. 86/2021

- (NB: Non Compliance with the above will result in automatic disqualification).

REQUIRED EVALUATION DOCUMENTS FOR FUNCTIONALITY AND PRICE:

- B-BBEE status level confirmation from an accredited agency, auditors or accountants.

GENERAL CONDITIONS:

- This request for proposal does not serve as a quotation template, therefore an official quotation must be in company letterhead.
- Quoted prices must be valid for at least a period of thirty (30) days.
- Suppliers must be in a position to deliver within fifteen (15) days upon receipt of an official purchase order as failure to do so will result to cancellation of the order with immediate effect.
- **For verification of goods and services, a sample will be requested upon issuing of an official order.**
- There will be no public opening of quotations.
- Quotations will be evaluated on 80/20 point system. 80 points for price and 20 points for BBBEE rating as per relevant Public Preferential Procurement Framework and Broad Based Black Economic Empowerment legislations.

(NB: More information about application and requirements, please refer to SBD 6.1 for compliance and guidance on how to be accredited or to be verified)

For further enquiries, please use the following contact details:

- Sibande TD Procurement Officer (013) 269 0020 Administrative Queries

END USER

**PRINCIPAL
TJ KEKANA**