

SEKHUKHUNE TVET COLLEGE

FOR TECHNICAL & VOCATIONAL EDUCATION AND TRAINING COLLEGE



REACHING GOALS TOGETHER

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The Sekhukhune TVET College hereby invites service providers to quote for the following item/s.

SPECIFICATION: SERVICE PROVIDER TO FACILITATE AND MANAGE TRAINING ON AUTOMOTIVE REPAIR AND MAINTENANCE NQF LEVEL 3 LEARNERSHIP PROGRAMME FOR 20 PARTICIPANTS.

Line	Item Description
1.	Request for a service provider to facilitate and manage training on automotive repair and maintenance NQF level 3 learnership programme. Number of Learners: 20 Number of credits: 135 SAQA ID: 78524
2.	The duration of the program is one (12) months / 1 year
3.	The quotation must cover <ul style="list-style-type: none">• Methodology, Implementation plan (Institutional and workplace).• Financial Proposal (learning material, stationery, facilitation, assessment, internal moderation, mentorship, monitoring and certification (both attendance and competency).• Tool kits and PPE (2 sets)
4.	The Following documents must be attached for functionality <ul style="list-style-type: none">• Curriculum Vitae of practitioner/s accompanied by:<ul style="list-style-type: none">- Certified copies of qualifications (not older than 6 months)- Certified ID copy (not older than 6 Months)
5.	The provider must have experience at least 3 projects in implementing similar projects with traceable record. Details of contactable reference/s to confirm previous experience must be submitted.
	NB: Financial proposals must not include stipends

The following conditions shall apply:

SUBMISSION OF DOCUMENTS:

- Sealed envelope written the notice number must be submitted at reception at the central office, **Sekhukhune TVET College, CS Barlow campus, stand no. 676, Motetema, Limpopo Province** between 07h30-16h30 (Monday to Thursday) and 07h30-11h00 on Fridays.
- Submission by email is not allowed and will not be considered.
- Closing date for submissions will be **17 MAY 2023 at 11H00**.

COMPULSORY MANDATORY DOCUMENTS:

- CIPC of Company registration certificate (CK) issued within 1 year of closing date / valid latest annual return.
- Confirmation of physical address of the bidder or municipal bill/ Lease agreement.
- SBD 4 and SBD 8 forms obtainable on the College website.
- Valid latest CSD Report.
- **Valid Accreditation certificates**
- **(NB: Non Compliance with the above will result in automatic disqualification).**

GENERAL CONDITIONS:

- This request for proposal does not serve as a quotation template, therefore an official quotation must be in company letterhead.
- Quoted prices must be valid for at least a period of thirty (30) days.
- Suppliers must be in a position to deliver within fifteen (15) days upon receipt of an official purchase order as failure to do so will result to cancellation of the order with immediate effect.
- There will be no public opening of quotations.

For further enquiries, please use the following contact details:

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|--------------|---------------------|----------------|------------------------|
| • Sibande TD | Procurement Officer | (013) 269 0278 | Administrative Queries |
| • Magolo MT | Procurement Office | (013) 269 0278 | Administrative Queries |

**PRINCIPAL
TJ KEKANA**